



****IMPORTANT PAYMENT ANNOUNCEMENT****

TAKE ACTION BASED ON YOUR CURRENT PAYMENT METHOD

Avoid late fees. Payments must be remitted on the first day of the billing cycle.

1. Recurring Card or eCheck Payment via PayLease/ZEGO

ACTION REQUIRED AFTER JUNE 1ST

All recurring payments through PayLease/ZEGO will automatically be deactivated 5/31/2024.

Beginning June 1st to continue making your recurring or one-time online payments simply log in to your [Owner Portal](#) – Click “Make a Payment”. You will have several options: One-Time eCheck, Recurring eCheck, and Debit & Credit Cards (including Apple Pay and Google Pay).

**** Please note: There is a transaction fee when you make a payment via card and eCheck. This fee is a fee charged by a third-party processor and not Beacon Management Services. Fees are subject to change by the processing company. ****

2. Automatic Draft Payment

NO ACTION REQUIRED *If you are set-up with an Auto-Draft payment via the [Owners Portal](#) there will be no change. Your payments will continue to be processed as normal. Please note this payment method is free.*

3. Mailing Payments

NO ACTION REQUIRED *In order to avoid delays and possible late fees, please send any paper checks directly to the below payment address Please ensure your account number is visible on the payment. Please allow at least 7 – 14 business days for the check to be processed by First Citizens Bank*

*Association Name
c/o Beacon Management Services
P. O. Box 98426
Phoenix, AZ 85038-0426*

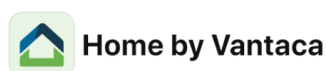
4. Your Bank Bill Payment through Your Online Banking Service

NO ACTION REQUIRED

Please allow at least 7 – 14 business days for the check to be processed by First Citizens Bank

*Set-up if you are using **your bank's bill-pay service**:*

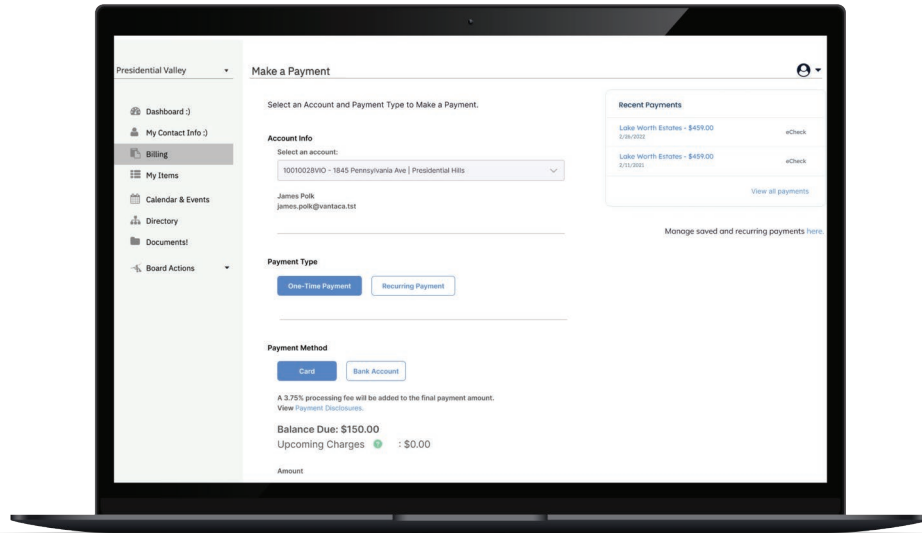
- Payee: Association Name*
- Address 1: c/o Beacon Management Services*
- Address 2: P. O. Box 98426*
- Address 3: Phoenix, AZ 85038-0426*
- Account Number: Account Number on Statement*



The Home by Vantaca App is only available for iPhones or iPads running iOS 15.6 or higher and can be downloaded from the App Store. The app may only be used to process your HOA payments. For all other inquiries, you will need to log in via the HOA portal.

Payments to Your Association

Our payments provider offers a simplified payments experience to you as a homeowner.



Benefits:



Easy Ways to Pay

You can pay from a computer, tablet, or phone.



Payment Reminders

If you want, we can send you text reminders so you don't forget to pay.



One Login for All Accounts

If you have more than one account, you can pay all of them at once.



Quick Payment Confirmation

You will know right away that your payment went through.



Instant Payments Posting

More peace of mind knowing your payments have been successfully processed and recorded to your account history.



Very Easy to Use

Our payments provider offers a simplified payments experience to you as a homeowner.

SET UP YOUR PAYMENTS

1. Log in to your homeowner portal account
2. Accept the terms and conditions
3. Go to Payments > Make a Payment

PAYMENT METHODS

We offer the following payment options:

Automatic Draft Payment (ACH)

Put your payments on autopilot to avoid late fees! Payments will automatically be drafted from a savings or checking account on the same day every month in your billing cycle.

One-Time eCheck

Make a payment through a savings or checking account for special assessments or one-time charges.

Recurring eCheck

You control the date the payment is made. If your association changes their dues, you will be responsible for updating your recurring eCheck payment to avoid late fees.

Debit & Credit Cards (including Apple Pay and Google Pay)

Make one-time or recurring payments with any major debit or credit card.

Payment reminders to help you avoid late fees

Opt into text notifications and get a reminder to make your payments on time. The notification will include a link to your billing page to allow you to make a payment.

To opt in, go to My Profile and set them up in your communication settings.

